Assessment Task Deadlines

All studies have outcome assessments. You must satisfactorily achieve every outcome to pass that study. Absence from all or part of an assessment task, or failure to complete sufficient work in the set time, will mean that the outcome may not be achieved and your study score will be reduced.

- If you miss a SAC you are required to produce medical certificates or other official documentation of reasonable excuse (e.g. a death in the family). A 'note from home' will not be sufficient where an Assessment Task has been missed. In such a case there is no exemption from the work, but other arrangements for completing the assessment task at a later date may be made. Where no acceptable documentation for missing a SAC is provided, the student will be allowed to attempt it at a later date, but only to demonstrate an outcome; i.e. the score will not count towards graded results (Year 11) or the study score (Year 12).

- In the event that work submitted by a student by the DUE DATE is found to be unsatisfactory, the teacher may return this work to the student and allow the student a FORMAL EXTENSION of time to resubmit the task. The student will be required to complete an extension application form in consultation with the teacher, which will then be signed by the student and parent/guardian. This form must be attached to their work and returned by the student to the teacher on or before the resubmission date. Again, the score will not count towards graded results (Year 11) or the study score (Year 12). It will simply allow the student to demonstrate an outcome and hence gain an ‘S’ for the unit.

- Failure to submit such work by the resubmission date will result in the student being awarded an “N” for that task.

- Students may apply for two extensions per unit per semester.

Policy on the redemption of a unit not satisfactorily completed.

If, in the judgment of the teacher, work submitted by a student for the assessment of an outcome does not meet the required standard for satisfactory completion, the teacher may take into consideration work previously submitted by the student provided it meets the requirements set out, or allow the student to submit further work. A teacher may permit a student to submit further work to meet satisfactory completion requirements of a unit. Students may not submit further tasks for the reconsideration of School-assessed Coursework scores awarded by the school.

Rosehill Secondary College's Redemption Process

- Students must have submitted and completed the required work for the outcome. This includes submission of all work requirements. These tasks are stipulated in the course outline provided by the classroom teacher. Failure to submit a work requirement, without extension twenty-four hours before the due date will result in an N result. No redemption will be granted in this case. They may not apply for redemption for school-assessed coursework. (SAC). You can only receive a redemption for one outcome per unit.

- If a student does not meet the requirements of an outcome, having submitted the work required, they may complete a Redemption form. They may only redeem one outcome per unit per semester. Redemption forms are available from the VCE Centre.

- It is the student's responsibility to complete this form and have it signed by their parents/guardian, classroom teacher and the relevant VCE coordinator before their redemption may be considered.
• They must provide specific circumstances that have lead to them not satisfying the outcome. Attach any medical documents or references to this form.

• If the student is granted redemption they will have three days to complete the required work for assessment. The classroom teacher will set the conditions of the task. The student must comply with the task, including venue, date and time, and must demonstrate a satisfactory standard.

What this means is that you may only give redemption for a failed outcome- not SACs. If a student does not pass a SAC they receive that score and it may not be redeemed. You may, however, give them one opportunity to redeem a work requirement to pass the Outcome (an S result). The student must have attempted the work requirement in order for it to be redeemed. Not submitting work (without a medical) is an N result that may not be redeemed.